

## **INSTRUCTIONS FOR POSTER PRESENTATIONS**

Posters will be displayed from 7:30 a.m. to 6:30 p.m. on Thursday, May 18 and Friday, May 19, 2006, and your materials must remain posted on the poster board assigned to you (according to your abstract number) for this entire period. You are required to be present at your poster from 4:00 p.m. to 5:30 p.m. From 5:30 to 6:30 p.m., you may remain at your poster, attend a poster discussion session, or examine other posters. However, you must return at the end of the session (6:30 p.m.) to take down your poster.

Posters in the Molecular and Cell Biology and Tumor Biology sections will be presented on Thursday, May 18, 2006.

Posters in the Experimental Therapeutics and Clinical Research sections will be presented on Friday, May 19, 2006.

## **GENERAL GUIDELINES**

Abstracts scheduled for presentation as posters have been grouped according to topic to allow for maximum interaction among scientists working in a particular discipline. The printed Program for ANR 2006 will specify the time and place of the presentation, poster board/abstract assigned number, title, and author(s) for each poster. Within each of the sections of posters, poster boards are numbered consecutively, and these numbers are identical to the abstract number. ANR 2006 staff will place each board's number in its upper left hand corner, and you are responsible for ensuring that this number is displayed. ANR 2006 staff will assist presenters assigned to poster sessions to locate their poster boards. Due to security regulations, presenters will not be admitted to the poster area until 30 minutes before the scheduled start of the poster session of each day of the meeting. All presenters should be in the poster area at least 15 minutes before the scheduled time to set up materials on the poster board provided. If your paper is a collaborative effort, it is helpful if more than one author is present during the poster presentation. At the designated closing time of the poster session, your materials must be removed promptly.

## **PRESENTATION OF POSTERS**

Photocopies of the abstract, an outline of the experimental design, and relevant tables and illustrations should be available during your poster presentation for distribution to interested persons.

It is important that the presenter of the poster make every effort to communicate with all interested visitors. Be prepared to repeat your key findings as many times as necessary, and to present the data in a different order and/or degree of completeness to each listener. The optimal approach is to minimize the number

of details presented on the poster itself and to communicate specific data orally during discussions with visitors.

As with any presentation, clarity of expression is essential. Technical jargon, highly specialized vocabulary, and unfamiliar abbreviations should be avoided. Direct eye contact with your audience will also assist your listeners.

## **PREPARATION OF TABLES AND ILLUSTRATIONS**

1. Professionally drawn tables and illustrations will greatly increase the effectiveness of poster presentations. Lettering that has been enlarged through photoreproduction or computer typesetting is the best medium for text in posters. Typewritten material is difficult to read and should not be used.
2. Tables and illustrations should be kept relatively simple to maximize legibility. They should be numbered and arranged in the sequence in which they will be viewed.
3. Lines in illustrations should be heavy. Symbols, letters, and numbers should be large enough to be seen from a distance of 6 feet.
4. A backing of colored paper for each item in the poster is an inexpensive and useful way of enhancing the legibility of the data. Contrast between lettering and background is very important.
5. Material to be displayed should be placed on regular weight paper or lightweight cardboard for easy attachment to the poster board.

## **POSTER BOARDS**

The poster board assigned to each presenter has a usable area of 7-3/4 feet in width and 3-3/4 feet in height (approx. 2.3 meters X 1.1 meters). In planning the utilization of space on your poster board, you are advised to use the space at eye level. The top section of the poster board will be at eye level for the great majority of viewers and is therefore the best location for text. Properly drawn charts and diagrams will still be easy to read in the middle of the poster board. Do not use the space at the very bottom of the poster board. Each presentation should contain a top panel, listing the abstract number, the title of the abstract, and the names of the authors. Illustrative material should be arranged in logical order.

[Sample Poster Layout](#) (Adobe Acrobat Reader required)

## **ADDITIONAL MATERIALS**

Presenters should bring a marking pen and paper to facilitate discussion of important points.

## **IMPORTANT NOTES**

As a courtesy to your colleagues, if you are scheduled to present a poster and

later find that you cannot attend the meeting, please inform the ANR 2006 webmaster in writing by email (include your name, abstract number, and title of abstract). Presenters at the ANR 2006 meeting must register for the full meeting at the appropriate rate. Hotel registration at the Universal Hilton is strongly encouraged as the hotel provides meeting space without charge and discounts food and beverage charges based on room occupancy. On-line meeting and hotel registration is provided at <http://la2006.anrmeeting.org/>.

Note: These instructions are adapted from those provided by the American Association for Cancer Research.